

## **THE DIRECTIVE FOR THE APPLICATION, ADMISSION AND ENROLLMENT OF FOREIGN STUDENTS TO THE ASSOCIATE/UNDERGRADUATE PROGRAMMES OF ANADOLU UNIVERSITY**

### **PART ONE**

#### **Objective and Scope, Foundation and Definitions**

##### **Objective and Scope**

**ARTICLE 1** – The objective and scope of this Directive is to specify the rules and regulations on the application, admission, and registration procedures for foreign students who wish to apply for admission to the associate/undergraduate degree programs at Anadolu University.

##### **Foundation**

**ARTICLE 2** – This Directive is based on the decision by the Council of Higher Education Executive Board on Jan 21, 2010 for the admission of foreign students in accordance with the decision made by Higher Education Evaluation Committee on Jan 6, 2010 on the basis of Article 3 of Law number 2922 regarding “The Admission of Foreign Nationals into the Turkish Educational System”.

##### **Definitions and Abbreviations**

**ARTICLE 3** – For the purpose of this Directive, the following descriptions and abbreviations apply:

- a) **ABITUR:** German High School Graduation Exam,
- b) **ACT:** American College Test, American University Entrance Exam,
- c) **Academic Units:** Anadolu University, Faculties, State Conservatory, Schools and Vocational Schools,
- d) **ANADOLUYOS:** Higher Education Entrance and Placement Exam for the Admission of Foreign Nationals to the Associate/Undergraduate Programmes of Anadolu University,
- e) **Apolytirion of Lykeo/Secondary School Leaving Certificate:** Greek diploma grade,
- f) **Certificat d'Enseignement Secondaire Supérieur/Diploma (previously Getuignschrift) van Hoger Secundair Onderwijs/Abschlusszeugnis der Oberstufe des Sekundarunterrichts:** Belgium diploma grade,
- g) **Department/Program:** Anadolu University Departments/Programs in Faculties, State Conservatory, Schools and Vocational Schools,
- h) **Executive Board:** Anadolu University Executive Board
- i) **FRENCH BACCALAUREATE:** French High School Graduation Exam,
- j) **GAOKAO:** Chinese University Entrance Exam,
- k) **GCE:** General Certificate of Education, British High School Graduation Exam,
- l) **GCE AL:** General Certificate of Education–Advanced Level Exam, required to study at a university in the Turkish Republic of Northern Cyprus (TRNC),
- m) **MATURA:** Swiss and Austrian University Entrance Exam,
- n) **Rector:** The Rector of Anadolu University,
- o) **SAT 1:** Scholastic Aptitude Test, American University Entrance Exam,
- p) **Senate:** Anadolu University Senate,
- q) **University:** Anadolu University,

- r) **VWO Certificate (Voorbereidend Wetenschappelijk Onderwijs≡Secondary School Leaving Certificate)/HAVO (Hoger Algemeen Voortgezet Onderwijs≡Senior General Secondary Education):** Netherlands diploma grade.

## **PART TWO**

### **General Principles, Application, Exam and Assessment**

#### **General principles**

**ARTICLE 4** – Anadolu University Executive Board determines the foreign student admission quotas for every academic year upon the advice of each relevant program.

Anadolu University administers ANADOLUYOS to foreign applicants every year. The scores for this exam are only valid for the year it is taken. The procedure, content, exam fee, and date of the exam are determined by the Executive Board. However, the applicants may apply for the announced quota without taking the ANADOLUYOS exam, and use their exam scores equivalent to the "High School Diploma Grade" or "High School Graduation Exam Score" or "Higher Education Institutions Exam" stated in the 10th article of this directive.

Applications by foreign students to Anadolu University with exam scores from ANADOLUYOS–like exams conducted by other universities in Turkey will not be accepted.

#### **Who can apply to ANADOLUYOS?**

**ARTICLE 5** – The application of graduates or seniors of high school or of equivalent schools who:

- a) are foreign nationals,
- b) are native-born Turkish nationals who have ceased to be a citizen by courtesy of the Ministry of Interior and their minor children registered in the document of expatriation, provided that they can certify that they hold the official document for the use of rights defined in the Turkish Citizenship Law (who are subject to Article 7 of the Turkish Citizenship Law no. 5901),
- c) are native-born foreigners that have become a Turkish citizen afterwards/dual nationality holders in the same situation,
- d) \* are Turkish nationals, who were a high school student abroad before February 1, 2013, and who have completed last three years of their high school education in a foreign country other than TRNC [including those that have completed their entire high school education at a Turkish school under the Ministry of National Education (MEB) in a foreign country other than TRNC],  
\* are Turkish nationals, who began their high school education abroad after February 1, 2013, and who have completed their entire high school education in a foreign country other than TRNC [including those that have completed their entire high school education at a Turkish school under the Ministry of National Education (MEB) in a foreign country other than TRNC],
- e) are nationals of TRNC that reside in TRNC, and have completed their high school education in TRNC and have taken the GCE AL exam, and are nationals of TRNC, and registered and received education in a high school in another country between 2005 and 2010 and have taken the GCE AL exam, will be accepted.

### **Who cannot apply to ANADOLUYOS?**

**ARTICLE 6** – The application of the foreigners who:

- a) are Turkish nationals and completed the entire high school education in Turkey or TRNC,
- b) are TRNC nationals (excluding those that have had their entire high school education in TRNC and taken the GCE AL exam, and have received education in a high school in another country between 2005 and 2010 and have taken the GCE AL exam),
- c) hold dual nationality, the first of which is Turkish by birth, as defined in paragraph 2 of article 5 (excluding those that meet the conditions stated in paragraph 4 of Article 5),
- d) hold dual nationality, one of which is TRNC (excluding those that have had their entire high school education in TRNC and taken the GCE AL exam, and have received education in a high school in another country between 2005 and 2010 and have taken the GCE AL exam),
- e) are Turkish nationals and have had their high school education in schools affiliated with the embassies in Turkey and foreign high schools in Turkey, or hold dual nationality with the first nationality being Turkish as defined in paragraph 2 of Article 5, **will not be accepted.**

### **Application to ANADOLUYOS**

**ARTICLE 7** – Applicants who wish to take the ANADOLUYOS Exam must fill out the online “ANADOLUYOS Application Form” and upload it along with the other necessary documents into system on the University home page. **Postal/in person/e-mail applications without filling out the online application form will not be considered.**

“ANADOLUYOS Examinee ID Document” will be printed out by the examinee from Anadolu University home page. Applicants must present their “ANADOLUYOS Examinee ID Document” and passport/ID card/official ID card during the exam.

### **Exam and Assessment**

**ARTICLE 8** – The date, time and location of the ANADOLUYOS Exam will be announced in the “Application and Admission Conditions” as stated on the University home page.

ANADOLUYOS has two sections, which are “General Aptitude Exam” and “Turkish Proficiency Exam”. The scores of the sections will be separately calculated. The applicants will access their scores as “ANADOLUYOS General Aptitude Exam Score” and “ANADOLUYOS Turkish Language Exam Score” from the link that will be available on the University home page. The applicants are required to keep a copy of their exam result. After the link is removed from the home page, the University will not issue an exam result document again.

The exam booklet contains Turkish and English explanations about the exam.

The applicants must have a minimum score of at least 50 out of 100 in the “General Aptitude Exam” and a minimum score of at least 70 out of 100 in the “Turkish Language Exam” in order to be eligible for registration to Anadolu University programs. Students who have enrolled in a program where the language of instruction is Turkish, but fail to meet the Turkish language requirement will follow the rules described in the 12th article of this directive.

If needed, the ANADOLUYOS Exam can be administered in the exam centers abroad.

Anadolu University Computer Center and Registrar's Office will collaborate on the exam organization and evaluation.

### **PART THREE**

#### **Placement Application, Admission, Quota, Placement in the Programmes, Enrollment and Fee**

##### **Placement application**

**ARTICLE 9** – Candidates will apply to the announced quotas with their “ANADOLUYOS Exam Score” document, or their “High School Diploma Grade”, or “High School Graduation Exam Score” or Higher Education Institutions Exam Score document and approved by the Council of Higher Education. Applicants must be graduates of high school or equivalent schools (except for Turkey or TRNC high schools) in order to apply to International Open Education programs.

##### **Other applicants who may apply for a quota application**

**ARTICLE 10** – Higher Education Institutions Exams recognized by the Council of Higher Education;

- a) ACT Exam – A minimum total score of 21 in Science (Science Reasoning), Mathematics, and Composite,
- b) GAOKAO Exam – A minimum score of at least 480 out of 750 in the subject matter accepted by the applied program,
- c) SAT 1 – A total combined score of at least 1000 in Mathematics + Reading sections and a minimum score of 550 in Mathematics.

High school diploma scores or high school graduation exam scores:

- a) A score of 1–4 on ABITUR or Austria MATURA (Matura Reifezeugnis). (Applications with FACHABITUR without an exam score will not be accepted),
- b) A minimum diploma grade of 14 for Belgium Certificat d'Enseignement Secondaire Supérieur/Diploma (previously Getuignschrift) van Hoger Secundair Onderwijs/Abschlusszeugnis der Oberstufe des Sekundarunterrichts,
- c) A minimum diploma grade of 3.5 for Switzerland MATURA examination;
- d) DIPLÔME DU BACCALAUREAT GENERAL (French Baccalaureate-Baccalaureate score type only given in France) – A diploma grade of at least 12,
- e) GCE (A level) – At least two A levels one of which is related in the subject matter of the applied program,
- f) A minimum diploma grade of 6 for Netherlands VWO Certificate (Voorbereidend Wetenschappelijk Onderwijs = Secondary School Leaving Certificate/HAVO (Hoger Algemeen Voortgezet Onderwijs = Senior General Secondary Education),
- g) For those with TRNC nationality: reside in TRNC with high school education completed in TRNC and taken GCE AL exam, and have received education in a high school in another country between 2005 and 2010 and have taken GCE AL exam,
- h) A minimum diploma grade of 10 on Greek “Apolytirion of Lykeo/Secondary School Leaving Certificate”.

Higher Education Institutions Exams such as ACT, GAOKAO, and SAT 1 are valid for two years.

### **Admission, quota, and placement in the programmes**

**ARTICLE 11** – Foreign student applicants are evaluated, placed and enrolled in the respective programs at the university in collaboration with Registrar's Office and the Computer Research and Application Center.

The foreign student applicants are evaluated, placed and enrolled in the International Open Education programs by the Open Education, Business Administration and Economics Faculties.

Foreign students can choose a maximum of 3 departments or programs. Students will be placed in individual programs according to the rules and conditions set by the relevant program.

Student transfer and/or additional placement from the programs with full quotas to the programs with available space is permitted (except for the Faculties of Law and Pharmacy).

Candidates who meet the application requirements will be ranked according to their scores. Applicants are placed in programs according to their preferences providing that the number of students from the same nationality in a program does not exceed 20% of the quota of that programme (except for the International Open Education programs). Dual nationality holders are required to select one of their nationality in filling out the "Online Application Form". In any case of equality (tie) in ranking, first the preference order, then the high school GPA, and then the younger age will be favored.

If the candidate takes the nationality of a country other than Turkey in a future date after he/she completes the online application, he/she can request change in his/her nationality category. Otherwise, the preference, registration, and diploma procedures are conducted by using the nationality he/she provides during the application.

During the enrollment, if the applicant cannot present the passport/ID documents for the nationality he/she stated in the application, he/she loses the right to enroll.

If the candidate does not enroll by the announced enrollment deadline or if the document verification reveals that he/she does not meet the application conditions or that he/she applied with inappropriate documents, his/her enrollment will be terminated.

### **Turkish proficiency**

**ARTICLE 12** – Students with foreign nationality who have enrolled in a program where the language of instruction is Turkish must document their proficiency in Turkish or achieve a minimum score of 70 or higher on the Turkish Language section of ANADOLUYOS or they present a minimum of B2 level score as defined by TOMER (Turkish Language Teaching Center) and the European Language Portfolio (ELP). Valid scores on the Turkish Language Proficiency Exam (TYS) administered by the Yunus Emre Institute are also accepted, but TOMER Certificates received from other institutions/organizations are not accepted.

Applicants who are admitted to programs where instruction is completely conducted in a language other than Turkish are not required to submit a TOMER Certificate.

Applicants who meet the requirements stated below are not required to submit a "TOMER document", and their Turkish proficiency is accepted as satisfactory:

- a) they have completed high school education in Turkish schools affiliated with the Ministry of National Education,
- b) they have completed high school education in Turkish schools abroad affiliated with the Ministry of National Education,
- c) they have completed high school education in Open Education High Schools affiliated with the Ministry of National Education,
- d) are native-born Turkish nationals who have ceased to be a citizen by courtesy of the Ministry of Interior and their minor children registered in the document of expatriation, provided that they can document that they hold the Official Document For The Use of Rights defined in the Turkish Citizenship Law (blue-card holders),
- e) their nationality is Turkish,
- f) they hold dual citizenship, one being Turkish,
- g) They enroll at the International Open Education programs.

Applicants with foreign nationality who have earned the right to enroll and have enrolled as such must take the “ANADOLU Turkish Language Proficiency Exam” administered by Turkish Language Teaching, Application and Research Center (TOMER) at the beginning of the semester. Those who score a minimum of 60 out of 100 on the “ANADOLU Turkish Language Proficiency Exam” are considered to have sufficient proficiency in Turkish and are then transferred to the associate/undergraduate program of their enrolment. Students who score 59 or lower out of 100 on this test are placed in the “ANADOLU TOMER Turkish Language Preparation Programme” at the determined level based on their “ANADOLU Turkish Language Proficiency Exam” scores (**Table 1**). Students who do not take the “ANADOLU Turkish Language Proficiency Exam” are placed into the “Basic Level A1” program of “ANADOLU TOMER Turkish Language Preparation Programme”.

Students that cannot achieve the required Turkish score will be given a leave of absence for one year to attend “ANADOLU TOMER Turkish Language Preparation Programme” so that they can achieve the required scores after they complete the pre-enrollment procedures in the department/program they are accepted. If the student on such leave of absence fails to bring his/her Turkish language proficiency up to the required level within one year, he/she is given an additional 1 (one) year, upon the necessary documentation proving Turkish Language Proficiency. However, these students do not pay tuition fee and cannot enjoy student rights. Students who cannot meet the necessary language proficiency requirements after this additional period will be disenrolled.

Table 1. Anadolu Turkish Language Proficiency Levels and Scale

<b>Turkish Language Proficiency Levels</b>	<b>Score Intervals</b>	<b>Explanations</b>
C2	89–100	The minimum scores for the student to start associate/undergraduate programme.
C1	70–88	
B2	60–69	
B1	50–59	The insufficient scores for the student to start associate/undergraduate programme.
A2	40–49	
A1	30–39	



Students who reach the sufficient Turkish language proficiency level for their respective programs/departments do not have to continue to study in the programs beyond this proficiency level. Students who are successful at the B2 level for the associate/undergraduate program are transferred to the programs they are enrolled at as of the next semester.

At the end of the spring semester, those who meet the requirement of attendance in “ANADOLU TOMER Turkish Language Preparation Programme”, are allowed to take the end-of-semester “ANADOLU Turkish Language Proficiency Exam”. Students who score a minimum of 60 out of 100 on this exam earn the right to continue their studies in their associate/undergraduate program of enrolment in the following semester.

The University Executive Board will decide on whether or not to administer a “Make-up Test” for those who failed to take the tests due to valid reasons documented within three workdays of the exam.

#### **Fee**

**ARTICLE 14** – Anadolu University Executive Board determines the foreign student tuition and fees, in view of maximum and minimum amounts decreed by the Council of Ministers every year, and informs the Council of Higher Education of the final decision.

Enrollment/enrollment renewal fees for the students will enroll at International Open Education programs are determined by the Executive Board.

#### **Special Aptitude Exam**

**ARTICLE 15** – Applicants who apply to programs where pre-registration and “Special Aptitude Exams” are required to get a minimum score of 50 from the ANADOLUYOS General Aptitude Exam or meet the initial application requirements with their international exam/diploma grade, and they are also required to obtain satisfactory scores from the special aptitude exams administered by each relevant program of the Faculty/School, in accordance with the Directive for “Anadolu University Special Aptitude Exams for Undergraduate Programs” accepted by the Senate with decision no. 4/4 dated 14/05/2015.

### **PART FOUR**

#### **Miscellaneous and Final Provisions**

#### **Other provisions**

**ARTICLE 16** – Students who are enrolled in programs, which require intensive foreign language training, are subject to the rules and regulations stated in the “School of Foreign Languages, Education and Evaluation Rules and Regulations” with decision no. 29474 dated 13/09/2015 published in the Official Gazette. The maximum duration of study in “Turkish Preparatory Programme” or “Foreign Language Preparatory Programme” is two years. At the end of the maximum period, the students who fail will be disenrolled from the program they are registered.

Students beginning their study in the status of a foreign national for the first time are required to complete their General Health Insurance registration in person, at Eskişehir Social Security Provincial Directorate/Social Security Center, within 3 months of enrollment (except for the International Open Education programs).

**Repealed regulation**

**ARTICLE 17** – “Anadolu University Directive for the Application, Admission and Enrollment of Foreign Students” Accepted by the University Senate with decision no. 3/6 dated 28/02/2017 has now been repealed.

**Legal clauses**

**ARTICLE 18** – For situations for which there are no provisions in this Directive, the provisions of “Anadolu University Directive for Associate and Undergraduate Degree Education and Examination” published in the Official Gazette issue no. 29464 dated 3/9/2015, and the provisions of “The Student Discipline Directive for Higher Education Institutions” published in the Official Gazette issue no. 28388 dated 18/8/2012, apply.

For International Open Education programs, regarding situations for which there are no provisions, the provisions of the “Anadolu University Directive for the Education and Examination at Open Education, Economics and Administration Faculties” published in the Official Gazette issue no. 29464 dated 3/9/2015, apply.

**Validity**

**ARTICLE 19** – This directive is effective from the date it is accepted by the Anadolu University Senate.

**Enforcement**

**ARTICLE 20** – Anadolu University Rector ensures the enforcement of this Directive.